

**Camden Town Council Meeting
December 17, 2015
Camden-Jackson Twp. Library, Reading Room**

Following the Pledge of Alliance, Mr. Fite called the regular meeting of the Camden Town Council to order at 7:00p.m. Present were Members Andy Robison and Kandance Funk, Clerk-Treasurer Pat Casserly, Attorney Anne Briggs and six guests.

The minutes from the October 15 meeting were approved following a motion from Mr. Robison, seconded by Mr. Fite. Mr. Robison also moved to accept the November 19th minutes which was seconded by Ms. Funk. The claims were reviewed and no questions were asked. Mr. Robison moved to accept the December docket and Allowance Report, seconded by Ms. Funk, and passed.

Mr. Fite stated the newly elected officials were sworn in earlier in the evening. Mark Schock, Brent Deel and Andy Robison were congratulated on their win and he wished them well during their term in office. Mr. Robison was thanked for stepping in to fill a vacancy earlier this year and Ms. Funk was thanked for her four years of service.

A scoring committee consisting of the Town Council met at 6:00 in a properly called and advertised meeting to score the RPFs on writing and administering the housing rehabilitation grant for low to moderate income families. Star Development was the sole submitter. Being as the community has worked with this firm three times on prior projects, the members were very comfortable using them again. Mr. Robison made the motion to accept their services, seconded by Ms. Funk and passed.

Department Reports

Utility Department:

1. Mr. Snively reported the chlorine system change over is complete and working well. IDEM will be in after January 1st to inspect the system. The electrical work has not been completed but it is being worked around.
2. Mr. Snively submitted a proposal from Central Paving for street work to be completed in 2016. Following a discussion of which streets would have a new single coat of chip and seal, Ms. Funk moved to accept the proposal costing \$16,161.28 which will be paid from funds encumbered from 2015 into 2016. Mr. Robison made the second and motion passed. A resolution will be prepared for the year end meeting allowing for transfer of funds to cover this expense.
3. ABC Concrete and Construction submitted two proposals for installation of an ADA sidewalk ramp on the NW corner of Water and Cumberland Streets. If the work is done this winter, the cost will be \$1,789; if he can do the work in the spring, the cost will be \$1,463. By a motion from Mr. Robison, seconded by Mr. Fite, the council accepted the spring proposal. When asked about the sidewalk from the Senior Center to Main Street, Mr. Smith stated he needs a letter from the Senior Center - the town does not qualify to apply for certain grants which may provide some funding.

The Clerk-Treasurer's items included:

1. Ordinance 2015-5 Salary Ordinance for 2016 was passed by a motion from Mr. Robison, seconded by Mr. Fite. With the passing of this ordinance which includes funds to hire a cleaning person, the position will now be advertised.
2. Resolution 2015-D, Transfer of Funds, in the amount of \$3,157.72 for election cost was approved by a motion from Mr. Robison, seconded by Mr. Fite. Funds were transferred from General Fund Buildings to General Fund Election Cost.
3. At the suggestion of the Clerk-Treasurer, the Council declined the contract from Boyce/Keyston/Komputrol for Disaster Recovery Services.
4. The Council tabled the matter of upgrading the budget software to Key Fund, costing \$5,750.

5. The Clerk-Treasurer's storage room in the upper part of the community building has one wall that is made with asbestos. Following a brief discussion on how to correct the matter, Mr. Fite made the motion to construct a secure room in the community building in the northwest corner next to the restroom. Motion seconded by Ms. Funk. Mr. Schock mentioned he had a team that could come in to evaluate the upper room and perhaps remediate the problem. Following discussion on several possibilities, the matter was left unresolved.

6. The Clerk-Treasurer called the Council attention to the matter of the 2015 EDC dues and stated that since there is no signed contract, funds from 2015 cannot be encumbered into 2016 to pay the 2015 dues. The EDIT Fund will need to either do an additional appropriation or transfer funds from one line to the Dues line if the 2015 contract is approved. Mr. Wagoner mentioned the EDC does fund the Rail Corridor Commission and that funding would likely stop if Camden was no longer a EDC partner. The Council tabled any action until the new Council is seated.

7. Permission was given to post the conference table and chairs for sale on Facebook.

9. Applications for the housing rehab project will continue to be accepted through the end of January.

Miscellaneous Items

1. The Town Office will close at noon on December 24th and be closed all day December 25th for Christmas. The office will also be closed December 31st at noon and January 1st for New Years.

2. The 2015 Year End Meeting will be December 29th at 8:30 a.m.

3. Peter Wagoner thanked Mr. Fite and Ms. Funk for their years of service to Camden and commended the new Council Members for accepting the challenge of political office.

The meeting adjourned at 7:30 following a motion from Mr. Robison.

Camden Town Council

Richard Fite, President

Andy Robison

ATTEST:

P. A. Casserly
Clerk-Treasurer

Kandance Funk