

**Camden Town Council Meeting**  
**February 13, 2019**  
**Camden-Jackson Twp. Library, Reading Room**

Following the Pledge of Allegiance, President Brent Deel opened the regular meeting of the Camden Town Council at 7:00. Present were Members Mark Schock and Andy Robison, Clerk Treasurer Pat Casserly, Attorney Anne Briggs and nine guests. Mr. Robison provided the motion to accept the minutes from the January 9th regular meeting, seconded by Mr. Schock. Mr. Schock moved for the acceptance of the minutes from the January 10th goal setting meeting, seconded by Mr. Deel. The February Docket and the Allowance Docket were approved by a motion from Mr. Robison, seconded by Mr. Schock. Prior to the start of the meeting the Council was given the opportunity to review the claims and ask any questions. Council members were given copies of the monthly reports and signed the acknowledgement.

Julia Leahy, Carroll County Chamber of Commerce Director, thanked the Council for being a partner with the Chamber and distributed the 2018 Annual Report. During her presentation, Mrs. Leahy mentioned the Heartland Business Connect has grown from 18 to 22 members and is continuing to grow. The Chamber's weekly emails are sent to about 600 addresses with a 40% open rate (the average rate is 18%). The Chamber's social media continues to expand. The sixteen Board seats are filled; as a side note, it was mentioned there has never been a problem filling the Board. The Chamber will host a non-profit retreat on Feb. 28th at Camp Tecumseh starting with a light meal at 5:30. Last year approximately fifty non-profits attended and registration for this year appears strong. The Town was asked to renew its membership at the Community Connector level. Mr. Robison moved to renew membership, seconded by Mr. Schock. An invoice will be provided.

Peter Wagoner, Camden-Flora Rail Corridor Commission, provided the Council with the Commission's Annual Report and 2019 Budget. The Council was provided an update via email.

Department Reports:

Utility Superintendent Report:

1. The storm water project is complete except for the work that will have to be done once the weather warms up. One change order was required and that work is also complete. The retainage will be held until the spring ground work and street patching is completed. Ken Smith, Municipal Civil Corp., noted the total project came in about \$200 under budget.
2. An estimate to remove five trees was received from Aaron Record. Following discussion, the Council approved the immediate removal of two trees - one at 165 N Water and the other at 380 W Main - at a cost of \$1,500. The other work was tabled.
3. The idea of having an ordinance regulating contractors digging and/or cutting town streets was again mentioned. There have been instances of companies leaving the site without doing proper clean-up or damaging property. An ordinance could set the standard of work required, notification of the town office when work is being done and who will be responsible for any repairs. Mrs. Briggs will investigate what other communities have done.
4. Peerless Mid-west has finished the wells flow test and will provide the results along with any recommendations. Mr. Snavelly noted the iron filter will need inspected next. It was mentioned the man-walks would not meet today's standards and would need replaced.
5. Mr. Smith will prepare the contracts with Central Paving for the two 2019 Community Crossing Grant street work. The contracts will be submitted to the state after the contract with the state is returned. The contracts will be sent to Mrs. Briggs for review and should be ready by the March meeting

#### Marshal Report:

Marshal Hammond provided the February report. During discussion, she mentioned the county is still without animal control but she and the Deputy Marshal are responding to any calls that may come in. Mr. Schock asked that the Law Enforcement contract be reviewed to ensure signatures are still current. He also asked Mr. Snavelly if there had been any issues with use of the shooting range which there were none.

#### Clerk-Treasurers Report:

(1) Two outstanding checks from the Water Department checking account were presented to the Council and will be receipted back into the fund. These checks are not past the two year outstanding check date but due to the account being closed, the State Board of Accounts will not take exception to this action per an email from Todd Caldwell.

(2) Discussion was held on applying for a CDBG Planning Grant for a Public Facility to do repairs to the Med Center. Information of the grant requirements was provided by Mr. Smith. The first course of action will be an income survey to determine if the town will meet the low-moderate income level. The town's current study expired November, 2018. Following discussion the Council decided to do the income study in house and have certification done by Nannette Van De Voorde, NV Grant Services by a motion from Mr. Schock, seconded by Mr. Deel. The community will be advised of the study to help ensure a positive response.

(3) At the January meeting, RME Insurance provided many options for the Council to consider. By a motion from Mr. Robison, the Council approved decreasing the Un-Named Property coverage from \$100,000 to \$50,000 thus saving \$900. Mr. Schock provided the second and then moved to keep the remaining coverage as it now is. The was seconded by Mr. Robison.

(4) The contract with Purdue University for the use of the shooting range by 4-H was approved by a motion from Mr. Robison, seconded by Mr. Schock.

(5) *Resolution 2019-A Rainy Day Transfer* (in the amount of \$43,841) was approved by a motion from Mr. Schock, seconded by Mr. Robison.

(6) *Resolution 2019-B A Resolution to Transfer Funds from Motor Vehicle Highway Fund (Fund #201) to Motor Vehicle Highway Restricted Use Fund (Fund #203) and Other Matters for the Establishment of Fund #203* was adopted by a motion from Mr. Robison, seconded by Mr. Schock.

(7) The Council was informed that a resolution for an additional appropriation would be presented at the March meeting for the Rainy Day Fund to allow for a grant administration expense overlooked while planning the 2019 budget.

#### Old Business:

The Council will meet Thursday with the Jackson Twp. Trustee and Fire Department to review the fire contract.

An appointment to the EDC Board was tabled and will be considered at the March meeting.

#### Utility Adjustment:

Patsy Yerkes came before the Council to request reimbursed (\$155) for the cost of having a contractor come to her home for a frozen water line. Mr. Snavelly found the issue which was a frozen meter. The Council directed Mrs. Briggs to research as to rather this is an allowable town expense and tabled the decision.

Council Comments:

The private drive at 221 W Main is continuing to be blocked by parked cars. The owner has requested a 25 foot set-back east and west from his drive. Mr. Robison contacted the State and was told this could be done if the Council passed an ordinance making this determination and notified them. Once notified, "No Parking" signs could be posted and the restriction could be enforced by the Marshal. It was suggested the area be painted yellow since it will take time to prepare an ordinance, have it passed by the Council and then have the state put up the signs. Mrs. Briggs was asked to research if only one drive could be designated in such a manner or if the ordinance would have to apply to all the drives along the section of Main Street that allows parking. The Marshal will also check codes to see if she can enforce no parking if the yellow line is extended.

Mr. Schock announced Adam's Mill will host a rededication of the Masonic Lodge at the Mill on June 22nd.

Mike Fincher, Carroll County Emergency Management Agency Director, is updating the Multi-Hazard Mitigation Plan. All communities in the county are required to take part in the plan to be eligible for mitigation funds. Mr. Fincher will conduct a meeting on February 21st and request local input through a "Community Capability" document. The Clerk-Treasurer and Marshal have contributed information and Mr. Deel stated he would come into the office and offer his input. The Council will need to appoint a representative to attend the three meetings necessary to satisfy the participation requirement.

Miscellaneous:

The Town office will close February 18th for Presidents Day.

The Community Club Fish Fry is planned for March 9th.

The meeting adjourned at 7:55.

Camden Town Council

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Brent Deel, President

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Mark Schock

ATTEST:

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P. A. Casserly  
Clerk-Treasurer

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Andrew Robison