

**Camden Town Council Meeting**  
**October 9, 2019**  
**Camden-Jackson Twp. Library, Reading Room**

Following the Pledge of Allegiance, President Brent Deel opened the regular meeting of the Camden Town Council at 7:00. Present were Member Mark Schock, Clerk Treasurer Pat Casserly, Attorney Anne Briggs and four guests. Council Member Andrew Robison was absent. Mr. Schock provided the motions to accept the minutes from the September 11th meeting, the October Docket and Allowance Docket and the certification of detail revenue report. Mr. Deel provided the seconds for approval of all reports. Prior to the start of the meeting, Members were given an opportunity to review the claims and ask questions. A statement of acknowledgment of receiving the reconciled bank statements, appropriation report, revenue report and fund report was also signed. Signed copies of the Detail Revenue Report certification will be retained in the Docket binder along with the monthly docket, allowance report, and acknowledgment of receipt of monthly reports.

Utility Superintendent Jerry Snavelly reported Peerless Midwest was in Friday and pulled the well. It was found to be 132 feet deep but was originally dug to approximately 200 feet. The well will be cleaned at the bottom and other work done as needed. Due to an emergency with another community, they were pulled from this site but are expected to return next week. Mr. Deel asked if a boil water order would be issued but that should not be necessary. The water will be tested twice before being put back into service.

A sanitary survey was done by IDEM and everything was fine.

Mr. Robison secured two estimates for a snow plow for the dump truck: Outdoor Power Unlimited in Frankfort quoted \$8,510 and North Central Outdoor Power in Kokomo came in at \$8,035.10. Outdoor Power, Kokomo, will service their unit, if required. By a motion from Mr. Schock, seconded by Mr. Deel, the Council approved purchasing the plow from North Central Outdoor Power at a cost of \$8,035.10.

The Town is on the state bid for road salt. Although the order is not yet placed, it will cost \$82 per ton and the town can order up to 30 tons.

Mr. Deel read the Marshal's monthly report. It was mentioned that citizens are required to have house numbers posted and they must be visible from the street. Lack of proper house numbers can cause a delay in an emergency.

The Clerk-Treasurer distributed the minutes from the January 10th Goal Setting Meeting. She asked the Members to review them and evaluate their progress towards meeting those goals. Several matters were presented for consideration:

- 1.) Ordinance 2019-5, 2020 Salary Ordinance was adopted by a motion from Mr. Schock, seconded by Mr. Deel.

2.) Ordinance 2019-6 2020 Budget was adopted by a motion from Mr. Schock, seconded by Mr. Deel. The Council was given an appropriation report showing what the budget will be in each line for 2020, including the fiduciary funds. The Council was given a handout on the Internal Controls for Budgeting to enable them to better understand the process. The handout is part of the information being provided to help the Council understand their duties and how to interpret various forms.

3.) The yearly maintenance contract with Keystone was approved by a motion from Mr. Schock, seconded by Mr. Deel. The total amount of the contract for billing, fund, assets and payroll was \$6,365.

4.) The Council approved a modification to the Anthem Dental Plan.

5.) Several Board Appointments are up for renewal in January; a list was provided so the Council could start giving consideration to the appointments.

6.) By a motion from Mr. Schock, the Council approved purchasing the crowns presented at the Camden Pageant for a cost of \$209.93.

7.) Interviewing for the Utility Assistant position will begin on October 18th. All applications are due to the Town Office by October 16th.

8.) Stacy Seele, 285 W. Main Street, asked who is responsible for the removal of the stump left in front of her house in the area between the sidewalk and the state road. Mrs. Briggs was asked to research this to determine where the property line is located and to report back to the Council before any decision can be made.

9.) A budget of \$250 was set to purchase Christmas tree which will be lit on November 30th.

10.) It was mentioned that the new paint is coming up from floor in community building.

A very brief discussion was held on repairs needed in the medical center. Mr. Schock and Mr. Deel met with the Nurse Practitioner, Linda Stapleton, on September 20th and walked through the building preparing a check list of concerns. No action was taken.

The following are agenda items carried over from prior meetings:

Replace trees around town - no update from Mr. Schock on securing a tree inventory

Repair tuck-pointing stones at Med Center - Mr. Deel has not secured a stone mason

Leak in roof of community building - repaired by Mr. Snavelly

Finish painting the interior of the med center - no action

Appoint representative to EDC; any news on EDC contract - no contact with EDC

Exterior camera - no action

Repair/replace town mower - no action

Deb Foreman and Committee were thanked for all the work on the Camden Pageant and congratulations were extended to Miss Camden and her Court.

Halloween will be celebrated October 31st, 6-8 pm.

The Town Office will be closed October 14 for Columbus Day; open limited hours on November 1st due to year end computer training; closed November 5th for election day; closed November 11th for Veterans Day; and November 28th for Thanksgiving.

Citizens were reminded to vote on November 5th to elect the next Clerk-Treasurer; the Council members are unopposed.

Camden Woman's Literary Club is sponsoring the Winter Bazaar on November 30th from 9 until 2; Santa will arrive at 10:00 and stay until 11:00 and; the town tree will be lit at 2:00. Mr. Deel stated he plans to have his tractor and wagon for hay rides. Mr. Schock and Mr. Deel requested Santa have longer hours and will discuss that idea with Mrs. Foreman.

The meeting adjourned at 7:46

Camden Town Council

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Brent Deel, President

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Mark Schock

ATTEST:

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P. A. Casserly  
Clerk-Treasurer

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Andrew Robison